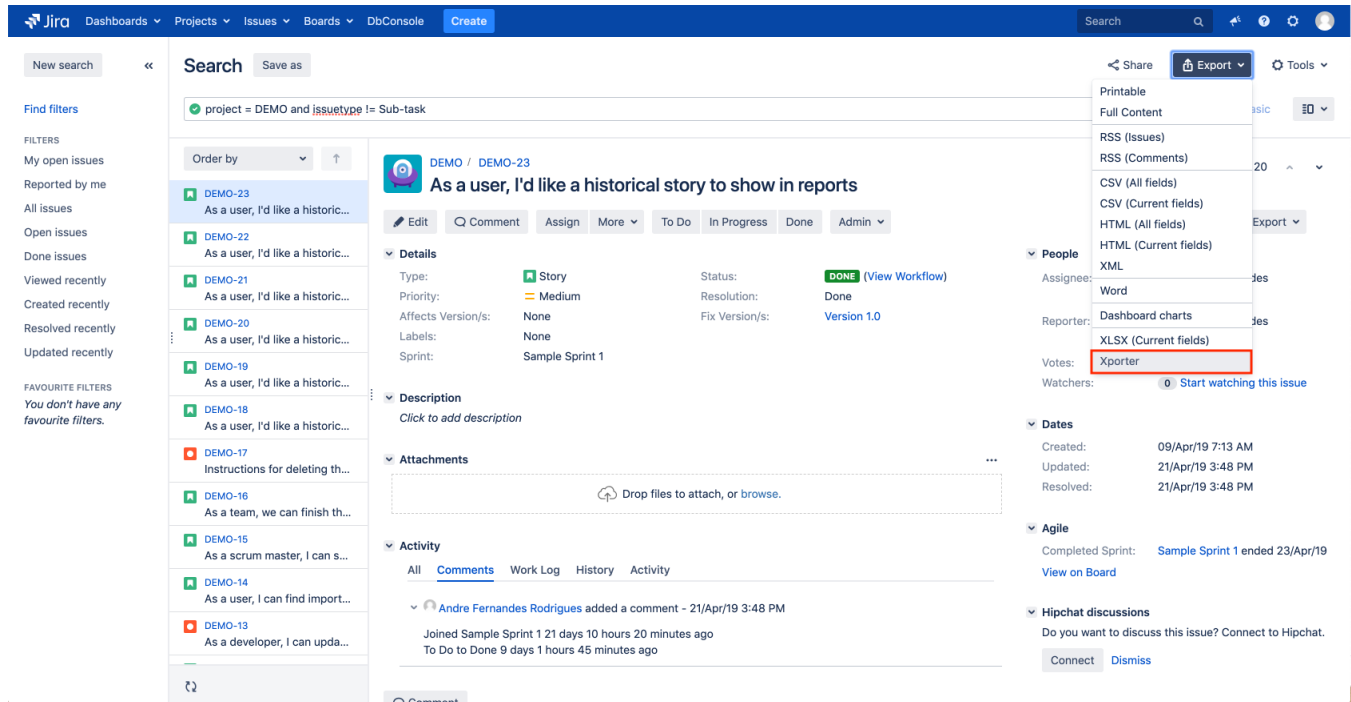


Multiple Issues

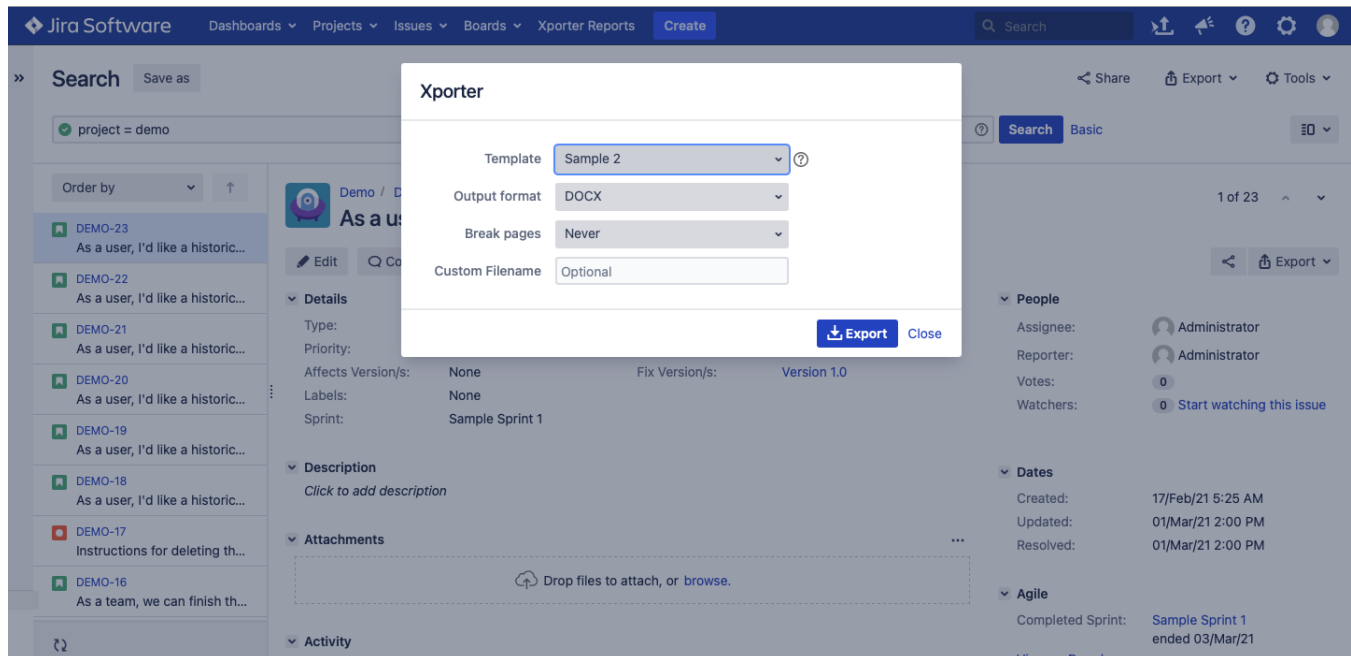
Using menu option


You can export the results of a search filter using the Xporter option in the Export menu.

Step 1 - From the menu, select Export, then Xporter for Jira.



Step 2 - Choose your template, the export type format, and the option that allows you to break a page when changing Issues, Projects, Issue Types or Components. Then, click **Export**.



 You can change the report file name by turning on **Use custom file name**.

i You can include mappings in the filename, [the same mappings that are used inside the templates](#), with a slightly different notation: starting with \$ and the name of the field. Examples:

- /jira/document_\${Key}.pdf
- /jira/document_\${Key}_\${UpdatedDate}.pdf
- /jira/document_\${Key}_\${UpdatedDate}_\${Status}.pdf

Step 3 - Wait for the operation to finish and then click on the link to download your document.

Xporter



Success!

Export completed successfully.

100% complete. Last updated at 06-05-2019 13:49:59.

Started 06-05-2019 13:49:58

Download

Using bulk change

Step 1 - Select the issues that you want to export using a [search filter](#) and then click **Bulk Change**.

The screenshot shows the Jira web interface. At the top, there's a navigation bar with 'Jira' logo and various menu items like 'Dashboards', 'Projects', 'Issues', 'Boards', 'DbConsole', and 'Create'. Below this, a search bar contains the filter 'project = DEMO and issuetype = Bug'. To the right of the search bar, there's a 'Bulk Change' dropdown menu that is open, showing 'all 3 issue(s)' selected. Below the search bar, there's a list of issues. The first issue is 'DEMO-17' with the title 'Instructions for deleting this sample board and project are in the description for this issue >> Click the "DEMO-17" link and read the description tab of the detail view for more'. Below the issue list, there's a 'Details' section showing the issue's type as 'Bug', priority as 'Medium', status as 'DONE (View Workflow)', and other fields. To the right of the details, there's a 'People' section showing the assignee as 'Andre Fernandes Rodrigues' and the reporter as 'Andre Fernandes Rodrigues'. At the bottom right, there's a 'Start watching this issue' button.

Step 2 - Select the **Export Issues (Xporter for Jira)** option.

Bulk Operation

- Choose Issues
Selected 3 issues from 1 project(s)
- Choose Operation**
 - Operation Details
 - Confirmation

Step 2 of 4: Choose Operation

Choose the operation you wish to perform on the selected 3 issue(s).

<input type="radio"/>	Edit Issues	Edit field values of issues
<input type="radio"/>	Move Issues	Move issues to new projects and issue types
<input type="radio"/>	Transition Issues	Transition issues through workflow
<input type="radio"/>	Delete Issues	Permanently delete issues from Jira
<input type="radio"/>	Watch Issues	Watch all the selected issues. You will receive notifications when any of these issues are updated.
<input type="radio"/>	Stop Watching Issues	Stop watching all the selected issues. You will no longer receive notifications when any of these issues are updated.
<input checked="" type="radio"/>	Export Issues (Xporter)	Export issues using Xporter

[Next](#) [Cancel](#)

Step 3 - Choose your template, the export type format, and the option that allows you to break a page when changing Issues, Projects, Issue Types or Components. Then, click **Export**.

Export issues using Xporter

Template: Issue List Excel ⓘ

Output format: XLSX

Custom filename: ☐

[Export](#) [Back to Issue Navigator](#)

Issue List Excel

Template used to export a search filter result to a excel spreadsheet with some formulas. Requires Xporter for JIRA 4 and above.

ⓘ You can change the report file name by turning on **Use custom file name**.

ⓘ You can include mappings in the filename, [the same mappings that are used inside the templates](#), with a slightly different notation: starting with \$ and the name of the field. Examples:

- /jira/document_\${Key}.pdf
- /jira/document_\${Key}_\${UpdatedDate}.pdf
- /jira/document_\${Key}_\${UpdatedDate}_\${Status}.pdf

Step 4 - Wait for the operation to finish and then click on the link to download your document

Xporter



Success!

Export completed successfully.

100% complete. Last updated at 06-05-2019 14:30:49.

Started 06-05-2019 14:30:47



Download

[Back to Issue Navigator](#)