Single Issue

Using the Xporter Selector

When Xporter for Jira is enabled for a project, issue type, and user, the Xporter section will appear on the right side of the screen, as highlighted below. To export the issue based on a template, just select the template from the drop-down box and click the **Export** button.

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9	Demo / DEMO-23 As a user, I'd like a historical story to show in reports		
	✔ Edit Q Comment Assign More ▼ To Do In Progress Done Admin ▼ ♥ Details Type: ▲ Story Status: DONE (View Workflow) Priority: ※ Lowest Resolution: Done Affects Version/s: None Fix Version/s: Version 1.0 Labels: None Sprint: Sample Sprint 1	 Xporter Template Output format Custom filename 	< the Export ~ Issue Detail Excel ~ ? Issu Q GLOBAL TEMPLATES
쮸		People Assignee: Reporter: Votes:	Issue Detail Excel Issue Details with Cover Page Issue Details with QR Code Administrator Administrator
o »	Activity All Comments Work Log History Activity	Watchers: Dates Created: Undeted:	0 Start watching this issue 17/Feb/21 5:25 AM 01/Mar/21 2:00 BM
0	You can change the document file name by turning on Use custom file name . You can include mappings in the filename, the same mappings that are used inside the ter \$ and the name of the field. Examples:	nplates, with a slight	ly different notation: starting with
	 /jira/document_\${Key}.pdf /jira/document_\${Key}_\${UpdatedDate}.pdf /jira/document_\${Key}_\${UpdatedDate}_\${Status}.pdf 		

Using the menu option

You can export a Single Issue using the Xporter option in the Export menu.

Step 1 - Enable this option on the Global Settings page (the second configuration option presented in the image below).

Global Permissions

Enable Xporter for JIRA for all projects and all users	On • Off This option will override the permission scheme configuration. The add-on functionality will be available for all users and all the templates will be available for every issue.
Enable Xporter for JIRA panel on Single Issue View	On Off This option will allow the issue to be exported from Export menu in Single Issue View.
Allow anonymous requests	On Off This option allows unauthenticated clients to invoke the Xporter for JIRA Servlet. Use carefully, when this option is on, it can be use to export issue information without proper permissions.
Include Attachments	On Off This option add the issue attachments to the exported document when exporting in single issue mode and the output format is set to pdf.
	Save

Step 2 - From the menu, select Export, then Xporter for Jira.

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8	Priority:		Medium					olution:	Done		Reporter:	风 Andre Fernandes Roo	Word		
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63	 Descript 	tion									 Dates 				
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Step 3 - Choose your template and the export type format. Then click Export.

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o »	← Activity All <u>Comments</u> Work Log History Activit	 Agile Completed Sprint: View on Board 	Sample Sprint 1 ended 03/Mar/21	

(i) You can change the document file name by turning on Use custom file name. **(**) You can include mappings in the filename, the same mappings that are used inside the templates, with a slightly different notation: starting with \$ and the name of the field. Examples:

- /jira/document_\${Key}.pdf
 /jira/document_\${Key}_\${UpdatedDate}.pdf
 /jira/document_\${Key}_\${UpdatedDate}_\${Status}.pdf

Step 4 - Wait for the operation to finish and then click on the link to download your document.

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