

Single Issue

Using the Xporter Selector

When Xporter for Jira is enabled for a project, issue type, and user, the Xporter section will appear on the right side of the screen, as highlighted below. To export the issue based on a template, just select the template from the drop-down box and click the **Export** button.

The screenshot shows the Jira Software interface for a single issue. The issue title is "As a user, I'd like a historical story to show in reports". The issue is in the "DONE" status. The Xporter section is highlighted on the right, showing a dropdown menu for "Issue Detail Excel" and a search bar. The dropdown menu lists several templates: "Issue Detail Excel", "Issue Details with Cover Page", and "Issue Details with QR Code". The "Issue Detail Excel" template is selected. The Xporter section also shows the "Output format" as "Issue" and the "Custom filename" as "Issue Detail Excel".

i You can change the document file name by turning on **Use custom file name**.

i You can include mappings in the filename, [the same mappings that are used inside the templates](#), with a slightly different notation: starting with \$ and the name of the field. Examples:

- /jira/document_\$(Key).pdf
- /jira/document_\$(Key)_\$(UpdatedDate).pdf
- /jira/document_\$(Key)_\$(UpdatedDate)_\$(Status).pdf

Using the menu option

You can export a Single Issue using the **Xporter** option in the Export menu.

Step 1 - Enable this option on the Global Settings page (the second configuration option presented in the image below).

Global Permissions

- Enable Xporter for ☐ On ☒ Off
JIRA for all projects and all users This option will override the permission scheme configuration. The add-on functionality will be available for all users and all the templates will be available for every issue.
- Enable Xporter for ☒ On ☐ Off
JIRA panel on Single Issue View This option will allow the issue to be exported from Export menu in Single Issue View.
- Allow anonymous ☐ On ☒ Off
requests This option allows unauthenticated clients to invoke the Xporter for JIRA Servlet. Use carefully, when this option is on, it can be use to export issue information without proper permissions.
- Include Attachments ☐ On ☒ Off
This option add the issue attachments to the exported document when exporting in single issue mode and the output format is set to pdf.

Save

Step 2 - From the menu, select Export, then Xporter for Jira.

Jira Dashboards ▾ Projects ▾ Issues ▾ Boards ▾ DbConsole **Create** Search 🔍

DEMO / DEMO-23
As a user, I'd like a historical story to show in reports

Edit Comment Assign More ▾ To Do In Progress Done Admin ▾

Details
 Type: Story
 Priority: Medium
 Affects Version/s: None
 Labels: None
 Sprint: Sample Sprint 1

Status: **DONE** (View Workflow)
 Resolution: Done
 Fix Version/s: Version 1.0

People
 Assignee: Andre Fernandes Roc
 Reporter: Andre Fernandes Roc
 Votes: 0
 Watchers: 0 Start watching this issue

Dates
 Created: 09/Apr/19 7:13 AM
 Updated: 21/Apr/19 3:48 PM
 Resolved: 21/Apr/19 3:48 PM

Agile
 Completed Sprint: Sample Sprint 1 ended 23/Apr/19

Export ▾
 Xporter
 XML
 Word
 Printable

Description
 Click to add description

Attachments
 Drop files to attach, or browse.

Step 3 - Choose your template and the export type format. Then click **Export**.

Jira Software Dashboards ▾ Projects ▾ Issues ▾ Boards ▾ Xporter Reports **Create** Search 🔍

Demo / DEMO-23
As a user, I'd like a historical story to show in reports

Edit Comment Assign More ▾

Details
 Type: Story
 Priority: Lowest
 Affects Version/s: None
 Labels: None
 Sprint: Sample Sprint 1

Description
 Click to add description

Attachments
 Drop files to attach, or browse.

Activity
 All Comments Work Log History Activity

Xporter

Template: Issue Detail Excel ?

Output format: issu

Custom Filename: GLOBAL TEMPLATES

- Issue Detail Excel
- Issue Details with Cover Page
- Issue Details with QR Code

Export Close

People
 Assignee: Administrator
 Reporter: Administrator
 Votes: 0
 Watchers: 0 Start watching this issue

Dates
 Created: 17/Feb/21 5:25 AM
 Updated: 01/Mar/21 2:00 PM
 Resolved: 01/Mar/21 2:00 PM

Agile
 Completed Sprint: Sample Sprint 1 ended 03/Mar/21
 View on Board

i You can change the document file name by turning on **Use custom file name**.

i You can include mappings in the filename, [the same mappings that are used inside the templates](#), with a slightly different notation: starting with \$ and the name of the field. Examples:

- /jira/document_\$(Key).pdf
- /jira/document_\$(Key)_\${UpdatedDate}.pdf
- /jira/document_\$(Key)_\${UpdatedDate}_\${Status}.pdf

Step 4 - Wait for the operation to finish and then click on the link to download your document.

Jira

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DEMO / DEMO-23

As a user, I'd like a historical story to sh

Edit

Comment

Assign

More

To Do

In Progress

Details

Type: Story

Priority: Medium

Affects Version/s: None

Labels: None

Sprint: Sample Sprint 1

Description

Click to add description

Attachments

Drop files to attach, or browse.

Xporter

Success!

Export completed successfully.

100% complete. Last updated at 03-05-2019 11:58:12.

Started 03-05-2019 11:58:09

Download

People

Assignee: Andre Fernandes Rodrigues

Reporter: Andre Fernandes Rodrigues

Votes: 0

Watchers: Start watching this issue

Dates

Created: 09/Apr/19 7:13 AM

Updated: 21/Apr/19 3:48 PM

Resolved: 21/Apr/19 3:48 PM

Agile

Completed Sprint: Sample Sprint 1 ended 23/Apr/19